
RFP for Police Services

Overview

Williamstown Township has contracted for Police Services with Meridian Township since January 1st, 2011. The Township Board has determined that it is in the best interest of the Township Residents to solicit all interested law enforcement agencies in an effort to provide the most effective service available for our residents by way of this Request for Proposal (RFP).

The Township currently collects a Special Assessment for the services contracted for. The Township consists of 2,295 parcels that contribute to the Police Fund with a 2010 Census showing a population of 4,978.

The Township is interested in entering into a three (3) year contract with terms to be negotiated and include a review of services after the first year to determine that the services have been a good fit for both parties as well as other mutually agreed to provisions. Any contract should provide a termination clause.

Service Specifications

1. The annual cost to the township for providing 80 hours of coverage per week that will work best for our community. We would welcome suggested models based on your police experience.
2. The cost to provide 911 response 24/7 to handle the need for additional officers in an emergency and to provide our residents with emergency service as needed. Please indicate whether the rate charged differs according to day, afternoon, or midnight shift.
3. A written monthly report consisting of number of calls, types of calls, citations issued, etc. and a quarterly report/presentation to the Township Board at a monthly meeting.
4. Billing details outlining number of 911 response calls and cost.
5. Please list the additional benefits that the township would enjoy from entering into a police coverage contract with your agency beyond the hours of service provided by the contract and any additional fees for these services such as neighborhood watch, property checks, etc.
6. Any additional cost that would be anticipated to be charged in addition to the above items.
7. Detailed department information on the ability to perform the requested service (staffing, administration, etc.)
8. Ability to begin providing services by January 1, 2019.

The Township may reject any RFP for any reason. A response is required by October 1, 2018 for consideration by the Township Board. If you have any questions, please feel free to email me at bloomquistw@williamstowntownship.com.

Thank you for your time.

Sincerely,

Wanda Bloomquist, Supervisor
Williamstown Township