



# WILLIAMSTOWN TOWNSHIP

4990 NORTH ZIMMER ROAD

WILLIAMSTON MI 48895

PHONE: 517-655-3193

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## PAVILION RESERVATION APPLICATION

Reservation Date: \_\_\_\_\_ Beginning time \_\_\_\_\_ am/pm  
Day Date

Approximate Number of People in Party \_\_\_\_\_ Ending time \_\_\_\_\_ am/pm

Name of Organization \_\_\_\_\_

Name of Applicant \_\_\_\_\_ Phone number: \_\_\_\_\_

Applicant's Address \_\_\_\_\_ Email \_\_\_\_\_

Other Reserved areas requested: \_\_\_\_\_

A Special Event Permit/Reservation form and approval from the Township Supervisor and /or designee is required for, but not limited to the following uses: Weddings, Sporting events, Concerts, Camping by Established Organizations, Fundraising, Concessions, Fireworks by Qualified Personnel, Use of Park after dusk or before dawn, and Historical Re-enactments. Use of Alcohol requires an alcohol permit.

Pavilion rental does not include use of the soccer or baseball fields which require additional reservations.

Rental Fee: \$40.00/ resident and \$70.00/ non-resident All Applicants must submit a refundable \$50.00 facility usage deposit when reserving. This refundable deposit is returned if there is no damage in the Park and the Pavilion is left clean and no refuse is left.

## **RULES AND REGULATIONS**

Reservations may be made in person at the Williamstown Township office, 4990 North Zimmer Road, Williamston MI.

1. Reservations may be taken with the deposit but are not confirmed until full payment is received.
2. All applications will be considered on a first received basis.
3. Alcohol is only permitted with a special permit obtained from the Township.
4. **Patrons are responsible for keeping the Parks clean by leaving facilities and surrounding grounds free of litter after their event. Further fees may be assessed and/or future access to Park facilities prohibited or restricted if rental area is not cared for by the user. Patrons are required to bring their own trash bags for refuse and to take them when leaving. The \$50.00 refundable deposit is returned if patrons have cleaned their area and taken their refuse with them and have not damaged or disturbed the athletic fields**
5. Pets must be kept on a leash not longer than six feet. Owners are responsible for cleaning up pet waste. Pets are not allowed on athletic fields.
6. All motorized vehicles must remain in designated parking areas.
7. Picnic tables: If tables are removed from or brought into the Pavilion area, please return them to their original location.
8. The permit holder further agrees to pay the Township for damages to the Reserved Areas by any person attending the permitted event.
9. The Williamstown Parks are open from dawn to dusk.

### **HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, I agree to defend, pay in behalf of, and hold harmless Williamstown Township, its elected official, employees and volunteers and others working on behalf of the Township, against any and all claims, demands, suits, loss, including all costs connected therewith, for any damages which may be asserted, claimed, or recovered against of from the Township, its elected officials, employees and volunteers and others working in behalf of the Township, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this permit or use of alcohol in the Community Park.

Applicant's signature/date \_\_\_\_\_

Rental Fee received, amount \$ \_\_\_\_\_ Deposit received, amount \$ \_\_\_\_\_

Received by \_\_\_\_\_ for the Township