

**Williamstown Township  
Board of Trustees Meeting Minutes  
January 10, 2018**

**Call to Order**

The Williamstown Township Board of Trustees convened at 7:00 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

**Roll Call**

**Present:** Supervisor Bloomquist, Trustees Kane, Williams, Eyster, and Duffy, and Clerk Steinberg and Treasurer Cutshaw.

**Absent:** None

**Public Comment for agenda and non- agenda items**

Opened at 7:02 PM

None.

Closed at 7:02PM

**Consent Agenda**

**Clerk Steinberg moved to approve the consent agenda:**

**Minutes of December 13, 2017 Township Board meeting.**

**General Fund Accounts Payable paid, check numbers 22277-22294 for a total of \$211,305.80**

**Payroll paid check numbers 44298-44327 and EFTS 506-511 for a total of \$29,394.55.**

**General Fund Accounts Payable for approval, check numbers 22295-22309 for a total of \$3,861.22**

**Police paid check number 1089 for \$56,567.98.**

**December Revenue Report**

**Revenue and expenditure report ending December 31, 2017.**

**Building Inspector's Report**

**Police Report**

**Litigation Report**

**Acknowledge receipt of Treasurer's Report**

**Seconded by Trustee Williams**

**Roll Call Vote: Ayes: Trustee Duffy, Trustee Williams, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster, and Supervisor Bloomquist.**

**Nays: Trustee Kane**

## **Motion Passed**

### **Police Report**

Chief Hall reported that Meridian Township Police Department has hired two new officers. There have been two recent break-ins in the Williamston area, and seven ID thefts.

## **UNFINISHED BUSINESS**

### **Mitchell Road**

Trustee Duffy moved that the Williamstown Township Board petition, in the form of a resolution, the Ingham County Road Commission and/or the Ingham County Board of Commissioners stating the board's support for lowering the speed limit on Mitchell Road with the following points to be included in the resolution:

1. The speed limit should be reduced to 35 MPH.
2. Mitchell Road's proximity to Williamston Community Schools, specifically Williamston High School, makes 45 MPH an unsafe speed limit.
3. A current Support letter from Meridian Police Chief Hall
4. Williamston Community Schools Board of Education submitted a letter to the township expressing its members unanimous support for the speed limit reduction.
5. A request that any new speed study should be conducted while school is in session
6. A new petition from Mitchell Road area residents
7. Letter of support from County Commissioner Randy Schafer and State Representative Sam Singh

## **Seconded by Trustee Williams**

### Discussion

State law has changed, making the Township's position less controlling.

Would be useful to enlist support from various constituencies.

State Police response to informal request was shared with Board members

## **Motion passed.**

### **Budget Policy**

Trustee Duffy moved the Williamston Township Board approve the amendments to Budget Policy 12 to add more funding to Township roads with the addition of a definition for special projects.

## **Seconded by Trustee Williams.**

### **Discussion:**

- The Policy amendments would reduce budget reserves and increase funding available for roads.
- Is the new reserved amount (\$800,000) higher than needed?

**Roll call vote – Ayes: Trustee Duffy, Trustee Eyster, Supervisor Bloomquist, Treasurer Cutshaw, Trustee Kane, Trustee Williams, Clerk Steinberg**

**Nays: None.**

**Motion passed.**

### **Budget Review**

An updated draft budget for FY 2018-19 was distributed for review and discussion. Supervisor Bloomquist requested that Board members provide any recommendations by February 1<sup>st</sup>. Final draft review and discussion is scheduled for the February Board meeting. A Public Hearing will be scheduled at the February meeting.

### **Senior Center**

**Treasurer Cutshaw moved that Williamstown Township Board approve a \$3,000 grant to the Williamston Senior Center, 201 School St., Williamston, MI for the support and enrichment of our senior residents for the fiscal year ending March 31, 2018. The Williamston Senior Center to provide a yearly Revenue and Expenditure audit report and a monthly calendar of activities to the Township.**

**Seconded by Trustee Eyster.**

**Discussion: State Law outlines the requirements within a motion as well as publication requirements.**

**Roll call vote – Ayes: Treasurer Cutshaw, Supervisor Bloomquist, Trustee Williams, Trustee Eyster, Trustee Duffy, Clerk Steinberg**

**Nays: Trustee Kane**

**Motion passed.**

### **Wireless Communication Towers**

Supervisor Bloomquist distributed recommended revisions based on Board discussion at the January meeting. Please submit any questions or concerns prior to the February meeting so that there is time to obtain any additional information before the February Board meeting.

### **NEW BUSINESS**

#### **Crosaires Request**

**Clerk Steinberg moved the Williamstown Township Board recognize the Crosaires Foundation of Williamston as a nonprofit organization operating in the community for purposes of obtaining charitable gaming licenses.**

**Seconded by Treasurer Cutshaw.**

Discussion: The language of the motion is specified by the State's Charitable Gaming Division. Crosaires has provided documentation of IRS designation as a nonprofit organization.

**Roll call vote - Ayes: Trustee Eyster, Treasurer Cutshaw, Trustee Duffy, Supervisor Bloomquist, Trustee Kane, Clerk Steinberg, Trustee Williams**

**Nays: None.**

**Motion Passed**

**507 E. Grand River Lease**

**Trustee Williams moved the Williamstown Township Board approve a monthly rent reduction to \$1,200 in lieu of replacing the garage door and opener, as requested by the tenant at at 507 E. Grand River for the balance of the lease.**

**Seconded by Trustee Eyster.**

Discussion: the garage door expense would be similar to the reduced revenue.

**Roll Call vote - Ayes: Trustee Eyster, Trustee Williams, Supervisor Bloomquist, Clerk Steinberg, Trustee Duffy, Treasurer Cutshaw.**

**Nays: Trustee Kane**

**Motion Passed**

**Township Hall Furnace**

**Trustee Williams move the Williamstown Township Board approve the purchase of a replacement furnace at a cost not to exceed \$2,750 with McNamara Heating and Cooling.**

**Seconded by Treasurer Cutshaw.**

Discussion: The Township was unable to secure bids from local contractors.

**Roll call vote – Ayes: Trustee Kane, Trustee Eyster, Trustee Williams, Supervisor Bloomquist, Clerk Steinberg, Trustee Duffy, Treasurer Cutshaw**

**Nays: None**

**Motion passed.**

**Willow Village**

**Trustee Duffy moved the Williamstown Township Board approve the Special Assessment reduction from \$3,600 to \$3,100 due to the removal of five housing units for Willow Village, parcel #33-03-07-01-226-003.**

**Seconded by Trustee Eyster.**

Discussion: Supervisor Bloomquist verified that the units had been removed.

**Roll call vote – Ayes: Treasurer Cutshaw, Supervisor Bloomquist, Trustee Williams, Trustee Eyster, Trustee Duffy, Clerk Steinberg, Trustee Kane**

**Nays: None.**

**Motion passed.**

**Poverty Exemption Guidelines**

**Clerk Steinberg moved the Williamstown Township Board approve the 2018 Township Poverty Guidelines Resolution #97 with the beginning income qualification set at \$18,230 (increase the federal level by a CPI of 1.3%).**

**Seconded by Trustee Williams.**

Discussion: Modified original motion to add the CPI increase.

**Roll call vote – Ayes: Trustee Eyster, Treasurer Cutshaw, Trustee Duffy, Supervisor Bloomquist, Trustee Kane, Clerk Steinberg, Trustee Williams**

**Nays: None.**

**Motion passed.**

**Hall Rental Refund**

**Treasurer Cutshaw moved the Williamstown Township Board approve the hall rental refund of \$100 to Jeanne Brown for the rental date of January 20, 2018.**

**Seconded by Clerk Steinberg**

**Motion passed.**

**Reports/Correspondence**

**NIESA: Purchased new equipment. Have adopted a new investment strategy. All meetings hereon will be in Williamston.**

**Road Committee: Is developing a neighborhood funding policy. Consider encouraging formation of informal neighborhood associations.**

**Public Comment for agenda & non-agenda items**

Thomas English commented on the effort to lower the Mitchell Road speed limit.

Closed at 9:10pm.

**Trustee Kane moved the Williamstown Township Board adjourn**

**Seconded by Trustee Eyster.**

**Supervisor Bloomquist adjourned the Meeting at 9:13pm.**

**Minutes approved by:**

\_\_\_\_\_  
**Wanda Bloomquist, Township Supervisor**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Mark Steinberg, Township Clerk**

\_\_\_\_\_  
**Date**