

**Williamstown Township  
Board of Trustees Meeting Minutes  
September 13, 2017**

**Call to Order**

The Williamstown Township Board of Trustees convened at 7:00 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

**Roll Call**

**Present:** Supervisor Bloomquist, Trustee Kane, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster, Trustee Duffy and Trustee Williams.

Also Present: Carolyn Burt/ Deputy Clerk.

**Public Comment for agenda and non- agenda items**

Opened at 7:02 PM.

- Jonathan Brandt 4725 N Branch Dr, spoke re: low flying aircraft near his home.

Closed at 7:06

**Consent Agenda**

**Trustee Williams moved to approve the consent agenda:**

**Approve the Road Policy**

**Approve the Minutes of August 9, 2017 Township Board meeting.**

**General Fund Accounts Payable paid, check numbers 22117-22146 for a total of \$26,484.08.**

**Payroll paid check numbers 44151 to 44192 and EFTS 484-487 for a total of \$32,242.86.**

**General Fund Accounts Payable for approval, check numbers 22147 to 22154 and 22155 for a total of \$9,935.04.**

**Revenue and expenditure report ending August 31, 2017.**

**Building Inspector's Report**

**Police Report**

**Acknowledge receipt of Treasurer's Report and August Revenue Report**

**Seconded by Trustee Eyster**

**Roll Call Vote: Ayes: Trustee Duffy, Trustee Williams, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster and Supervisor Bloomquist**

**Nays: Trustee Kane**

**Motion Passed**

### **Planning Commission**

Chairman Gerald Eidt presented an overview of the Commission's work re: the Brookstone Estates Subdivision and noted there will be a public hearing on proposed changes for Baan.Gan.Aka on September 27. The Commission recommended approval of the Brookstone Estates tentative preliminary plat.

**Trustee Eyster moved the Williamstown Township Board approve the tentative preliminary plat for Brookstone Estates.**

### **Seconded by Clerk Steinberg**

Discussion: Nice to see new building activity in the community.

**Motion Passed**

### **UNFINISHED BUSINESS**

**Trustee Duffy moved the Williamstown Township Board approve the revised Budget Policy regarding the movement of staff wages.**

### **Seconded by Trustee Williams**

Discussion: Several employees are paid through multiple budget accounts. In the later months of the annual budget, one or more accounts can run low for individual employees. This revised policy will make it easier to move funds from one account to another for an individual employee while not affecting the overall budget.

### **Roll Call Vote:**

**Aye: Trustee Eyster, Trustee Williams, Treasurer Cutshaw, Trustee Kane, Clerk Steinberg, Trustee Duffy, Supervisor Bloomquist**

**Nay: none**

**Motion Passed**

### **Roof Insulation and pavilion roof at Township hall**

**Trustee Eyster moved the Township Board approve the Palmer Construction bid for the Township Roof and Insulation of \$21,700 plus an additional \$4,650 for open cell foam insulation on roofline of flat roofs and \$4,475 to re-roof the Township Hall Pavilion. To be funded from 401 infrastructure.**

### **Seconded by Treasurer Cutshaw**

Discussion: none

**Roll Call Vote:**

**Aye:** Supervisor Bloomquist, Trustee Williams, Trustee Duffy, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster and Trustee Kane.

**Nay:** none

**Motion Passed**

**Elected Officials Benefits**

Trustee Kane moved that the Williamstown Township Board stop AFLAC and Life Insurance benefits for elected officials but grandfather in those who took office before 2016 election (Trustees Eyster and Williams)

**Seconded by Trustee Duffy**

Discussion: Continued from Board meeting in August 2017

**Roll Call Vote:**

**Ayes:** Trustee Duffy, Trustee Kane.

**Nays:** Trustee Eyster, Treasurer Cutshaw, Supervisor Bloomquist, Clerk Steinberg and Trustee Williams

**Motion Failed**

Trustee Eyster moved the Township Board refer the elected officers' benefits to the compensation commission for consideration as part of their recommendation to the Board in 2019.

**Seconded by Treasurer Cutshaw**

Discussion: None

**Motion Passed**

**Freedomnet Lease**

Trustee Eyster moved the Township Board approve the Freedomnet Lease Agreement.

**Seconded by Clerk Steinberg**

Discussion: Freedomnet has committed to equipment upgrades

## **Roll Call Vote**

**Ayes: Trustee Eyster, Trustee Williams, Supervisor Bloomquist, Clerk Steinberg, Trustee Duffy and Treasurer Cutshaw**

**Nays: Trustee Kane**

**Motion Passed**

## **NEW BUSINESS**

### **Solar farms**

**Trustee Duffy moved the Township Board request the Planning Commission recommend amendments to the Township Zoning Ordinance to include regulations for Solar Farms.**

**Seconded by Treasurer Cutshaw**

Discussion:

- In response to inquiries from several residents.
- Packet information for reference only

**Motion Passed**

### **Hall Rental**

The Board discussed whether to charge lower rental fees to local Non-profits. Will seek attorney clarification.

### **Medical Marijuana**

The Board decided to continue its current position to opt out of allowing marijuana facilities in the Township.

### **Planning Commission Appointments**

**Trustee Williams moved that the Williamstown Township Board approve the appointment of Gerald Eidt and Toby Weston to additional 3 year terms to expire September, 2020.**

**Seconded by Treasurer Cutshaw**

Discussion:

- Invite broader outreach to residents when there are committee vacancies
- Expand information on what committees do, time commitment needed, application process

**Motion Passed**

### **Meadowdale Special Assessment District**



