

**Williamstown Township
Board of Trustees Meeting Minutes
September 13, 2017**

Call to Order

The Williamstown Township Board of Trustees convened at 7:00 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

Roll Call

Present: Supervisor Bloomquist, Trustee Kane, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster, Trustee Duffy and Trustee Williams.

Also Present: Carolyn Burt/ Deputy Clerk.

Public Comment for agenda and non- agenda items

Opened at 7:02 PM.

- Jonathan Brandt 4725 N Branch Dr, spoke re: low flying aircraft near his home.

Closed at 7:06

Consent Agenda

Trustee Williams moved to approve the consent agenda:

Approve the Road Policy

Approve the Minutes of August 9, 2017 Township Board meeting.

General Fund Accounts Payable paid, check numbers 22117-22146 for a total of \$26,484.08.

Payroll paid check numbers 44151 to 44192 and EFTS 484-487 for a total of \$32,242.86.

General Fund Accounts Payable for approval, check numbers 22147 to 22154 and 22155 for a total of \$9,935.04.

Revenue and expenditure report ending August 31, 2017.

Building Inspector's Report

Police Report

Acknowledge receipt of Treasurer's Report and August Revenue Report

Seconded by Trustee Eyster

Roll Call Vote: Ayes: Trustee Duffy, Trustee Williams, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster and Supervisor Bloomquist

Nays: Trustee Kane

Motion Passed

Planning Commission

Chairman Gerald Eidt presented an overview of the Commission's work re: the Brookstone Estates Subdivision and noted there will be a public hearing on proposed changes for Baan.Gan.Aka on September 27. The Commission recommended approval of the Brookstone Estates tentative preliminary plat.

Trustee Eyster moved the Williamstown Township Board approve the tentative preliminary plat for Brookstone Estates.

Seconded by Clerk Steinberg

Discussion: Nice to see new building activity in the community.

Motion Passed

UNFINISHED BUSINESS

Trustee Duffy moved the Williamstown Township Board approve the revised Budget Policy regarding the movement of staff wages.

Seconded by Trustee Williams

Discussion: Several employees are paid through multiple budget accounts. In the later months of the annual budget, one or more accounts can run low for individual employees. This revised policy will make it easier to move funds from one account to another for an individual employee while not affecting the overall budget.

Roll Call Vote:

Aye: Trustee Eyster, Trustee Williams, Treasurer Cutshaw, Trustee Kane, Clerk Steinberg, Trustee Duffy, Supervisor Bloomquist

Nay: none

Motion Passed

Roof Insulation and pavilion roof at Township hall

Trustee Eyster moved the Township Board approve the Palmer Construction bid for the Township Roof and Insulation of \$21,700 plus an additional \$4,650 for open cell foam insulation on roofline of flat roofs and \$4,475 to re-roof the Township Hall Pavilion. To be funded from 401 infrastructure.

Seconded by Treasurer Cutshaw

Discussion: none

Roll Call Vote:

Aye: Supervisor Bloomquist, Trustee Williams, Trustee Duffy, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster and Trustee Kane.

Nay: none

Motion Passed

Elected Officials Benefits

Trustee Kane moved that the Williamstown Township Board stop AFLAC and Life Insurance benefits for elected officials but grandfather in those who took office before 2016 election (Trustees Eyster and Williams)

Seconded by Trustee Duffy

Discussion: Continued from Board meeting in August 2017

Roll Call Vote:

Ayes: Trustee Duffy, Trustee Kane.

Nays: Trustee Eyster, Treasurer Cutshaw, Supervisor Bloomquist, Clerk Steinberg and Trustee Williams

Motion Failed

Trustee Eyster moved the Township Board refer the elected officers' benefits to the compensation commission for consideration as part of their recommendation to the Board in 2019.

Seconded by Treasurer Cutshaw

Discussion: None

Motion Passed

Freedomnet Lease

Trustee Eyster moved the Township Board approve the Freedomnet Lease Agreement.

Seconded by Clerk Steinberg

Discussion: Freedomnet has committed to equipment upgrades

Roll Call Vote

Ayes: Trustee Eyster, Trustee Williams, Supervisor Bloomquist, Clerk Steinberg, Trustee Duffy and Treasurer Cutshaw

Nays: Trustee Kane

Motion Passed

NEW BUSINESS

Solar farms

Trustee Duffy moved the Township Board request the Planning Commission recommend amendments to the Township Zoning Ordinance to include regulations for Solar Farms.

Seconded by Treasurer Cutshaw

Discussion:

- In response to inquiries from several residents.
- Packet information for reference only

Motion Passed

Hall Rental

The Board discussed whether to charge lower rental fees to local Non-profits. Will seek attorney clarification.

Medical Marijuana

The Board decided to continue its current position to opt out of allowing marijuana facilities in the Township.

Planning Commission Appointments

Trustee Williams moved that the Williamstown Township Board approve the appointment of Gerald Eidt and Toby Weston to additional 3 year terms to expire September, 2020.

Seconded by Treasurer Cutshaw

Discussion:

- Invite broader outreach to residents when there are committee vacancies
- Expand information on what committees do, time commitment needed, application process

Motion Passed

Meadowdale Special Assessment District

Residents of the Meadowdale Subdivision have indicated a possible interest in establishing a special assessment district to fund road improvements in the subdivision. Supervisor Bloomquist will meet with residents to explore further interest.

Reports

- Joint Meeting with City cancelled for this month
- History Tour is Sunday, October 8th
- Park Open House Dedication is October 4 from 5-6:30
- Strategic Planning meeting to be next Wednesday at 6 pm, September 20
- River cleanup of selected log jams to take place this fall. Clerk Steinberg will be involved in mapping the river area for the project

Public Comment for Agenda and Non-agenda items

Opened at 9:01

Jonathan Brandt, 4725 N Branch, re: two-way communication with residents

Closed at 9:08

**Motion to Adjourn by Trustee Duffy
Seconded by Clerk Steinberg**

Supervisor Bloomquist adjourned the meeting at 9:09 pm

Minutes approved by:

Wanda Bloomquist, Township Supervisor

Date

Mark Steinberg, Township Clerk

Date

DRAFT