

**Williamstown Township
Board of Trustees Meeting Minutes
July12, 2017**

Call to Order

The Williamstown Township Board of Trustees convened at 7:00 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

Roll Call

Present: Supervisor Bloomquist, Trustee Kane, Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster, Trustee Duffy and Trustee Williams.

Also Present: Jonathan Brandt 4725 N Branch Dr, Nancy Williams 131 Bismark, Carla Clos, Shaun Middleton and Charles Smith, Ingham County Drain Office, Andrew Brieschke, Director of Operations CATA, Chief Hall, Meridian Township Police and Carolyn Burt/ Deputy Clerk.

Public Comment for agenda and non- agenda items

Opened at 7:03 PM. None
Closed at 7:04

Consent Agenda

Trustee Williams moved to approve the consent agenda:

Approve the Minutes of June 14 and June 21, 2017 Township Board meetings.
General Fund Accounts Payable paid, check numbers 22038-22059 for a total of \$16,397.03.
Payroll paid check numbers 44084-44112 and EFTS 470-473 for a total of \$23,013.92.
~~**General Fund Accounts Payable for approval, check numbers 22060-22067 for a total of \$6,045.51**~~
Revenue and expenditure report 6/30/2017 (revised)
Treasurer's Report, June 2017
General Ledger Revenue Report 6/1-6/30/2017
Building Inspector's Report
Police Report
Police AP paid check number 001083 for \$57,958.18
Litigation update

Seconded by Clerk Steinberg

Roll Call Vote: Ayes:Trustee Duffy,Trustee Williams,Treasurer Cutshaw, Clerk Steinberg, Trustee Eyster and Supervisor Bloomquist

Nays: Trustee Kane

AP for Approval and Minutes of June 14 pulled and placed on the agenda for the end of the meeting.

Police Report

Chief Hall reported on:

- August 1, 2017 is National Night out from 6-9 PM/ Know your neighbors
- 2 break-ins in June on Foster and Germany
- Citizen Academy September 7-November 9
- Good to have a Fireworks Ordinance as an enforcement tool

CATA Update

Andrew Brieschke, Director of Operations reported on restoration of CATA service to Williamston and Webberville

- Service started on Monday July10
- Ridership Mon.-Wed had 19/17/16 passengers almost double last year when discontinued.
- Added additional runs

NEW BUSINESS Carla Clos of the Ingham County Drain Commission presented a summary of the Eastgate Log Jam and how it affects the drains. A future meeting between affected Townships will be held with the Drain Commissioner.

Restricted Donation

Trustee Eyster moved that the Williamstown Township Board accept the \$3000 Park donation from Prime Housing Group to be placed in Special Project Funds 401 for the Township Park.

Seconded by Treasurer Cutshaw.

Discussion:

- How such monies can be used
- What is Definition of "Park"

Motion Passed.

OLD BUSINESS

MTA Principle of Governance

Trustee Duffy moved that the Williamstown Township Board adopt the Williamstown Township Principles of Governance.

Seconded by Clerk Steinberg

Discussion: None

Motion Passed

Sign Ordinance

Trustee Williams moved that the Williamstown Township Board approve the revisions of Article 7 of the Sign Ordinance with the Following revisions:

7.05 (A)12: Add “No solicitation “ as an exempt sign.

Page7-8C Change Planning Assistant to Supervisor or their designee shall have the authority to issue a sign permit.

E. Electronic Display Signs:

Allow with the following changes:

Second paragraph to read: The intent of this subsection is to establish regulations for electronic display signs, to minimize potential driver distraction and impact on the residents and character of the Township.

2.A Copy change shall not be more frequently than once per 10 seconds.

G. Signs within 500ft. of a residentially used property shall be turned off between dusk and dawn or otherwise may be illuminated between 6:00 am and 10:00 pm, whichever is less.

Temporary and temporary promotion sign standards:

Allow Balloons, Banners, Feather Banner or Pennants. Of the previous, allow (per business) up to 2 weeks twice a calendar year for signs within the temporary sign category. Permit required.

Remove Searchlights and inflatable signs.

Banner: Change height to 6 ft.

Seconded by Trustee Eyster

Discussion: Applicants can apply to the ZBA for a variance.

Motion Passed

Park House, 507 E Grand River

Treasurer Cutshaw moved that the Williamstown Township Board approve the expenditure of up to \$20,000. to prepare the home for residential rental use with the property to be ready for an August or September 1st, 2017 rental Expenditures to be expensed out of Special Project Fund 401.

Seconded by Trustee Williams

Discussion:

- Demolition costs including site restoration estimated at \$10,000.
- House moving costs with permits estimated \$30,000.
- Vacant carrying costs (estimate on sheet provided)
- Accuracy of rental costs

**Roll Call Vote: Ayes: Trustee Eyster, Supervisor Bloomquist, Treasurer Cutshaw, Clerk Steinberg
Nays: Trustees Kane and Duffy**

Motion Passed

Reports

NIESA

- Monthly meeting is July 13
- Changes in budgeting will provide more clarity on how millage monies are used

Departments and Committees

- Saturday August 26th will be a fundraiser for the Farmer's Market in form of a Murder Mystery to be held at the Community Park.
- Freedom Net contract due to expire and will be up for review and renewal
- Policy revision drafts review to begin in August

Clerk Steinberg moved to approve AP for approval with clarifications and 2 changes to minutes of June 14 .

Seconded by Treasurer Cutshaw

Motion Carried

Discussion:

- Clarification of AP for Approval. There were no late charges. Previously paid invoices deducted from the bill and paid on time.
- Changes to Minutes of June 14: Trustee Duffy voted “No” on Fireworks Ordinance and Trustee Kane, not Duffy moved to table Principles of Governance.

Public Comment for agenda and non-agenda items

Opened at 9:20pm

Jonathan Brandt, 4725 N Branch Dr., expressed some thoughts:

- Questions regarding signage
- Does not favor “All or None” Policies within the Fireworks Ordinance
- Would like residents more involved in Township discussions

Closed at 9:30

Review

Trustee Duffy Moved to Adjourn

Seconded by Trustee Eyster

Supervisor Bloomquist adjourned the meeting at 9:31

Minutes approved by:

Wanda Bloomquist, Township Supervisor **Date**

Mark Steinberg, Township Clerk

Date

Carolyn Burt Recording Secretary

DRAFT