

**Williamstown Township
Board of Trustees Meeting Minutes
November 15, 2016**

Call to Order

The Williamstown Township Board of Trustees convened at 7:04 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

Roll Call

Present: Supervisor Bloomquist, Trustee Eyster, Trustee Hayes, Trustee Imhoff, Treasurer Cutshaw, Trustee Williams, Clerk Steinberg

Absent:None

Also present: John Kane 5170 N Williamston Rd, Kevin Duffy 2273 Rowley Rd, Scott Lucas 4000 Beeman Rd Kelly Bonheim, Stenographer and Jun Yu, Amy Rodriguez, and Robert LaBelle of Verizon Wireless.

Public Comment

None

Public comment closed at 7:06 p.m

Consent Agenda

Trustee Hayes moved the consent agenda consisting of:

Minutes of 10-12-16 and 10-25-2016 Board meeting

Reports: Accounts Payable Paid \$19, 319.98 from the general fund

Payroll checks paid 43773 through 43786 and ETF 397-ETF 400 for a total of \$31,643.83

**General Fund Accounts Payable to approve checks 21745 thru 21778
for a total of \$17,414.16**

Revenue Expenditure report 10-31-2016

Treasurers Report October 2016 started 9-1 to 10-1

Building Inspectors Report

Police Report

Seconded by Trustee Williams

Discussion:

- General Fund checks approved for October were 21708-21732.
- Treasurers report will be reviewed before next meeting to clarify beginning dates and exclude the check range noted above and reflect the amended amount of \$ 19,319.98.
- Independent Bank account is strictly for tax accounts that are paid out twice monthly with the checks and balances coming from the County.
- General accounts payable will be pulled and reviewed prior to next meeting

Motion approved

Old Business.

Telecad Wireless/Verizon Wireless

Trustee Hayes moved that the board approve the Special Use Permit for a 115 ft monopole tower on parcel # 33-03-03-33-100-001.

Seconded by Clerk Steinberg

Discussion:

- Propagation maps lacked clarity re: capacity and gap issues.
- There was a lack of clear and complete information with the initial proposal.
- Representatives from Verizon (Jun Yu, Amy Rodriguez and Attorney LaBelle) presented legal and technical reasons for approving the application

Roll Call: Yes:Trustee Eyster, Clerk Steinberg Trustee Williams,Trustee Hayes.

Nays: Supervisor Bloomquist, Treasurer Cutshaw and Trustee Imhoff

Motion approved

Sign Ordinance Revisions

Trustee Williams moved the Williamstown Township Board table action on the revisions to the Township Zoning Ordinance regarding signage to the December 14 ,2016 meeting.

Seconded by Clerk Steinberg

Discussion:

- Concerns raised re: monitoring and enforceability, and allowing of marquee signs.

Motion approved

Budget

Supervisor Bloomquist opened the floor to Budget discussion.

Discussion:

- Township Officer pension funds
- origination of beginning fund numbers will be reviewed.

Police Assessment

Trustee Hayes moved that the Williamstown Township Board approve Resolution 2016-98 confirming the 2016 Special Assessment Roll for Police Protection within the Township with the Special Assessment Roll total of \$ 208,020.00

Discussion : none

Seconded by Trustee Eyster

Roll Call: Yes Trustee Williams, Treasurer Cutshaw, Clerk Steinberg, Trustee Imhoff, Trustee Hayes, Supervisor Bloomquist and Trustee Eyster

Nays: none

Motion approved

Real Estate Purchase Resolution

Trustee Hayes moved that the Williamstown Township Board approve resolution #112 hereby approving the purchase of 507 E Grand River Rd from the Estate of Bruce McDowell , parcel # 33-03-03-28-300-008 for the purchase price of \$ 171,000.00 and that a budget amendment be made from Parklands 101-751-881.000 in the amount of \$4000.00 and the balance from Contingency 101-890-965.000 to account number 101-101-982.000 to cover the transition cost.

Discussion:

- A press release release will be issued regarding the purchase. It was noted that the real estate
- Purchase will have no effect on funds available for roads.
- Purchase of this property has been part of the Parks and Recreation Master Plan and Township Master Plan since the purchase of the park property

Seconded by Trustee Eyster

Roll Call: Yes:Trustee Hayes, Treasurer Cutshaw,Clerk Steinberg , Trustee Williams,Supervisor Bloomquist, Trustee Eyster

No: Trustee Imhoff

Motion approved

New Business

Mitel Maintenance Agreement

Clerk Steinberg moved that the Board not renew the Mitel Maintenance Agreement.

Discussion: Pricing seemed high for coverage

Seconded by Trustee Williams

Motion approved

Fireworks Ordinance

Trustee Eyster moved that the Williamstown Township Board table discussion re: draft of Fireworks Ordinance until the December 14, 2016 Board meeting.

Discussion:

- Ordinance as written follows minimum use required by State Law.
- Residents have requested other times for use such as weddings, open houses, etc.

Seconded by Trustee Williams

Motion approved

Bank Signatory

Trustee Imhoff moved that the Board adopt a revised Bank Signatory Regulation #73 be adopted due to change in officers.

Seconded by Trustee Eyster

Discussion: None

Roll Call: Yes: Trustee Eyster, Trustee Imhoff, Supervisor Bloomquist, Clerk Steinberg, Trustee Williams, Trustee Hayes, Treasurer Cutshaw.

Nays: none

Motion approved

Reports

Supervisor Bloomquist stated that she attended the NIESA meeting at which it was discussed that Fire Chief of Leroy Twp has resigned and that the Deputy Chief will serve as interim.

Treasurer Cutshaw proposed that a cushion fund be implemented for overdraft protection in the tax account at Independent Bank in the event that a resident check should bounce . This has happened in the past and has resulted in fees assessed. Check writers (taxpayers) who write NSF checks pay the associated fees. The Board supported Supervisor Bloomquist and Treasurer Cutshaw following through on this issue.

Public Comment

Scott Lucas of 4000 Beeman Rd, a new resident introduced himself and commended the Board on the handling of resident concerns and welfare.

Announcements

There will be a get together for the Board and Staff on Thursday November 17 at 4:30 PM at Williamston Pub and Grill in appreciation of the service Trustees Hayes and Imhoff have given to the community and to celebrate the election of Supervisor Bloomquist and Clerk Steinberg and our new Trustees elect Kevin Duffy and John Kane.

Adjournment

Trustee Hayes moved the Board adjourn.

Seconded by Trustee Imhoff

Supervisor Bloomquist adjourned the meeting at 9:33PM.

Minutes approved by:

Wanda Bloomquist, Township Supervisor Date

Mark Steinberg, Township Clerk Date