

**Williamstown Township  
Board of Trustees Meeting Minutes  
August 10, 2016**

**Call to Order**

The Williamstown Township Board of Trustees convened at 7:03 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

**Roll Call**

**Present:** Supervisor Bloomquist, Trustee Eyster, Trustee Imhoff, Treasurer Cutshaw, Trustee Williams, Clerk Mitchell

**Also present:** Todd Bashore, 4040 Warbler Way

**Absent:** Trustee Hayes

**Public Comment**

Todd Bashore said he is interested in the agenda item on fireworks. He said he appreciates getting e-mails from the Township that include Board meeting agendas.

Closed at 7:07: p.m.

**Consent Agenda**

**Trustee Williams moved the consent agenda consisting of:**

Approve the Minutes of 07-13-16 Township board meeting  
General Fund Accounts Payable paid, checks 21609 through 21624 for a total of \$7,829.86  
Payroll Checks paid 43666 through 43702 and EFT 378 through EFT 384 for a total of \$29,587.23  
Police Fund account check 1073 & 1074 for a total of \$56,089.43  
General Fund Account Payable checks to approve 21625 through 21644 for a total of \$12,898.37  
Additional General Fund Account Payable checks to approve 21645 through 21654 for a total of \$28,716.48  
Revenue and expenditure report 07/31/2016  
Treasurer's Report, July 2016  
Building Inspector's Report  
Police Report

**Seconded by Trustee Eyster**

**Motion approved.**

**November Meeting Date**

**Trustee Williams moved the November 09, 2016 meeting date be changed to November 15, 2016 at 7:00 p.m. due to the November 8<sup>th</sup> election.**

**Seconded by Trustee Eyster**

Discussion: Administration of the General Election will not leave enough time to prepare for a Board meeting the next day.

**Motion approved.**

#### **Fireworks Regulations**

**Trustee Williams moved the Township Board approve the development of a Fireworks Ordinance with cost not to exceed \$1,000.00.**

**Seconded by Trustee Imhoff.**

Discussion: The Township has received requests to limit use of fireworks. Michigan Township Association legal counsel has advised that townships have the authority to adopt fireworks ordinances that do not conflict with State law. Development of an ordinance would include one or more public hearings.

**Motion approved.**

#### **Computer Upgrades**

**Trustee Eyster moved the Township Board approve the recommended Computer, Software and Network Switch upgrades with a cost not to exceed \$4,750.00**

**Seconded by Trustee Williams.**

Discussion: This will include increased RAM for replacement computers, extending the life use of the computers, repairs, and maintenance. Two of the replaced computers will replace older machines that don't get that much use. The network switch connects the computers to the server and should be on rotation for replacement with the server.

**Motion approved.**

#### **Tree Clean Up**

**Trustee Williams moved the Township Board approve the Cemetery recommendation of the estimated tree removal, stump removal, and clean-up of existing trees at an amount not to exceed \$4500.00**

**Seconded by Trustee Eyster**

Discussion: This work includes taking down one tree, trimming out two pines, canopy trimming on others, and removing two stumps.

**Motion approved.**

#### **Accept Clerk Mitchell Resignation**

**Trustee Williams moved the Williamstown Township Board accept the resignation of Clerk Mitchell as of August 31, 2016.**

**Seconded by Trustee Eyster**

Discussion: Board members thanked Clerk Mitchell for her many years of dedicated service to the Township and its residents.

**Motion approved**

#### **Appointment of Clerk**

**Trustee Williams moved the Williamstown Township Board appoint Deputy Clerk Mark Steinberg to the position of Clerk for the remaining term of retiring Clerk Shirley Mitchell as of September 1, 2016.**

**Seconded by Trustee Eyster**

Discussion: Board members welcomed Deputy Clerk Steinberg to the Clerk position.

**Motion approved.**

#### **Reports/Committees**

Cemetery: Pillars at Summit need further work. Fencing has been postponed.

Historical: Committee will meet on August 17 at 7:00 pm at the Township Hall. The upcoming historical tour will be on October 9 from 1:00-5:00 p.m. will visit the Depot, Branch School, St. Katherine's and the cemeteries. There will also be a Civil War reenactment at City Hall.

The annual joint meeting with the City will be on August 24 at 7:00 p.m.

NIESA: Will pursue a ballot initiative to renew the millage rate.

Election report: 26% of Township voters participated in the August 2 Primary.

Recycling: Trustee Imhoff and Supervisor Bloomquist met with Granger to discuss options and costs regarding setting up a permanent recycling service at the Township. Further review and discussion will take place.

#### **Public Comment:**

Todd Bashore said he supports curtailing late night fireworks but would like to continue to be able to use fireworks on occasions such as graduations.

Public comment closed at 8:28 p.m.

#### **Adjournment**

**Trustee Williams moved the board adjourn the regular meeting.**

**Supervisor Bloomquist adjourned the meeting at 8:30p.m.**

**Minutes approved by:**

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**Wanda Bloomquist, Township Supervisor      Date**

\_\_\_\_\_  
**Shirley Mitchell, Township Clerk                      Date**