

Williamstown Township  
Board of Trustees Meeting Minutes  
June 8, 2016

**Call to Order**

The Williamstown Township Board of Trustees convened at 7:03 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

Supervisor Bloomquist requested that Closed Session be removed from the agenda, as the issue has been resolved.

**Roll Call**

**Present:** Supervisor Bloomquist, Trustee Eyster, Clerk Mitchell, Trustee Imhoff, Trustee Hayes,

**Also present:** Billie Jo O'Berry, candidate for Ingham County Prosecutor; Julie Rudd, Williamston Chamber of Commerce; Joscelyn Brown-Timm, Williamstown Township Planning Commission

**Absent:** Treasurer Cutshaw, Trustee Williams

**Late:** Trustee Hayes arrived at 7:10 p.m.

**Public Comment**

Billie Jo O'Berry, an Assistant Prosecutor with the City of Lansing and a candidate for the position of Ingham County Prosecutor, presented her qualifications for the position.

Closed at 7:12: p.m.

**Kim VanErp**

Supervisor Bloomquist introduced Kim VanErp, recently hired into the Township's Deputy Treasurer position. This position had been held by Jill Cutshaw, who was appointed Township Treasurer following the resignation of Mike Fielek.

**Consent Agenda**

**Trustee Hayes moved the consent agenda consisting of:**

- Approve the Minutes of 5/11/2016 Township board meeting
- General Fund Accounts Payable paid, checks 21526 through 21535 for a total of \$4,998.36
- Payroll Checks paid 43586 through 43629 and EFT 366 through EFT 373 for a total of \$36,906.35
- General Fund Accounts Payable checks to approve 21536 through 21559 for a total of \$9,537.16
- Revenue and expenditure report 5/31/2016

Treasurer's Report, May, 2016  
Building Inspector's Report  
Police Report  
Pending Litigation Report

**Seconded by Clerk Mitchell**

**Discussion:**

- the April, 2016 Revenue and Expenditure Report should be added to the consent agenda; this report had been tabled at the May, 2016 Board meeting
- the minutes of the May 11, 2016 meeting should be revised to say "Barry Road from Lounsbury Road to about 1,000 feet east of **Shoeman Road (not Shoemith Road)** be wedged and chip-sealed if it remains a local road" (page 2, bullet 2).

**Motion approved**, as revised per the above discussion.

**Planning Commission**

Joscelyn Brown-Timm, Secretary of the Township Planning Commission, summarized topics from the Commission's May 18 meeting and annual report covering the period of April 2015 through March 2016. The Commission will hold a public hearing on July 20, 2016 to consider updating the Township's subdivision ordinance with respect to issues including walkability, landscaping, and whether homeowner associations should be mandated.

**Williamston Chamber of Commerce**

Julie Rudd, Chamber executive director, provided an update on Chamber activities and recent changes in operation.

**Road Budget Approval**

**Trustee Eyster moved the Township Board approve the Ingham County Road Department's estimates and recommendations for 2016 to include:**

- Lounsbury between Barry and Haslett
- Shoemith between the Township line and Shoeman
- Gulick between Shoeman and Zimmer
- Foster between Barry and Township line

With cost to the Township not to exceed \$204,451.

**Seconded by Trustee Imhoff.**

Discussion: The motion was amended to reflect a maximum Township cost, as indicated above, and to propose that the contract with the County Road Department include road striping and the resurfacing of road surfaces at the crossroads indicated in the above four bullets.

**Motion approved**

**Signatory Resolution**

**Trustee Imhoff moved the Township Board adopt the amended Resolution #73 regarding new bank signatories that includes Clerk Shirley Mitchell, Deputy Clerk Mark Steinberg, Treasurer Jill Cutshaw and Deputy Treasurer Kim VanErp as authorized signers on any check, withdrawal and certificate of deposit instrument removing any other names currently listed as signatories.**

The accounts are as follows:

Capital National now Bank of America

Certificate of Deposit No. 9001000998

Dart Bank

Certificate of Deposit No. 51839

Fifth Third Bank

Certificate of Deposit No. 124-0653356960

First National

Certificate of Deposit No. 3035218

No. 3035217

No. 3035216

Flagstar Bank

Certificate of Deposit No. 101150316

Independent Bank

Certificate of Deposit No. 9019774954

Certificate of Deposit No. 9019774936

First Merit

Police Services Checking Account No. 4535722526

Money Market Account No. 4534910767

Independent Bank

Williamstown Township Trust – Agency Checking Account No. 0005902903

JP Morgan Chase Bank

General Fund Checking Account No. 240420468101

**Seconded by Trustee Hayes.**

**Roll Call:** Yes – Clerk Mitchell, Trustee Imhoff, Trustee Hayes, Supervisor Bloomquist, Trustee Eyster. Absent: Trustee Williams, Treasurer Cutshaw.

**Motion approved.**

**Public Comment:**

None.

Public comment closed at 8:30.

**Reports**

The Library will hold a family fun day at the Township pavilion on July 19 from 10 a.m. to 2 p.m.

Wanda will attend the June 9 NIESA meeting, as Bob had a conflict. Meeting agenda is enclosed.

Costs of the spring clean-up should be available at the July Board meeting. The Board has been requested to consider adding a fall clean-up day.

**Adjournment**

**Trustee Hayes moved the regular meeting be adjourned.**

**Seconded by Trustee Eyster.**

**Approved.**

**Supervisor Bloomquist adjourned the meeting at 8:50 p.m.**

_____	_____
<b>Shirley Mitchell, Township Clerk</b>	<b>Date</b>
_____	_____
<b>Wanda Bloomquist, Township Supervisor</b>	<b>Date</b>