

## Williamstown Township Board of Trustees Meeting Minutes April 13, 2016

### **Call to Order**

The Williamstown Township Board of Trustees convened at 7:00 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

### **Roll Call**

**Present:** Supervisor Bloomquist, Trustee Eyster, Clerk Mitchell, Treasurer Fielek, Trustee Imhoff, Trustee Hayes

**Also present:** Chief Hall; Kevin Duffy, 2273 Rowley Rd

**Absent:** Trustee Williams

### **Public Comment**

None

Closed at 7:05 pm.

### **Consent Agenda**

**Trustee Hayes moved the consent agenda consisting of:**

- Approve the Minutes of 02-10-16 & 03-09-16 Township board meetings
- General Fund Accounts Payable paid, checks 21420 through 21451 for a total of \$47,559.74
- Payroll Checks paid 43496 through 43551 and EFT 357 through EFT 360 for a total of \$38,666.78
- Police Fund account check 1072 for a total of \$53,533.43
- General Fund Account Payable checks to approve 21452 through 21481 for a total of \$12,289.98
- Revenue and expenditure report 03/31/2016
- Treasurer's Report, March 2016
- Building Inspector's Report
- Police Report
- Planning Commission Minutes
- Planning Commission meeting dates

**Seconded by Treasurer Fielek**

Discussion: The March 9 meeting minutes have been revised to reflect a roll call vote regarding the 2016-17 budget, page 3.

**Motion approved**

**Police Report**

Chief Hall presented the Police Report, which included: April 10 fatal car crash on Meridian Road south; motor vehicle/deer collisions in the Township averaging 69 per year, past five years; house fire on Milton Road showed good cooperation among regional responders; police have the capacity to request that trains try to stop before RR crossings that emergency responders need to cross.

**NEW BUSINESS**

**Hazard Mitigation Plan**

**Treasurer Fielek moved the Township Board adopt the Hazard Mitigation Plan with Resolution #111**

**Seconded by Trustee Eyster.**

Discussion: Suggest adding to the Township website.

**Roll Call Vote:** Yes – Treasurer Fielek, Clerk Mitchell, Trustee Imhoff, Trustee Hayes, Supervisor Bloomquist, Trustee Eyster

Absent – Trustee Williams

**Motion approved**

**Signatory Resolution**

**Trustee Imhoff moved the Township Board adopt the amended Resolution #73 regarding new bank signatories that includes Clerk Shirley Mitchell, Deputy Clerk Mark Steinberg, Treasurer Michael Fielek and Deputy Treasurer Jill Cutshaw as authorized signers on any check or withdrawal instrument.**

**Seconded by Trustee Eyster**

Discussion: None

**Roll Call Vote:** Yes – Trustee Hayes, Treasurer Fielek, Trustee Imhoff, Supervisor Bloomquist, Trustee Eyster, Clerk Mitchell

Absent – Trustee Williams

**Motion approved**

### **Spring Clean-Up**

Spring clean-up day is May 14 at the Township hall. It is uncertain whether CRTs can be accepted, still working on a vendor for electronics. The Township is investigating whether we can employ a mechanism to accept unused prescription medications.

### **Park Driveway**

The Township is investigating costs and methods for grading driveway potholes. Metal slag and crushed asphalt are possibilities.

### **Cemetery Fees**

**Trustee Hayes moved the Williamstown Township Board approve the fee structure as recommended by the Cemetery Board.**

**Seconded by Trustee Eyster.**

Discussion:

- It has been 8 years since the last revision.
- Township costs continue to increase.
- Concern over raising rates for residents
- Rates comparable to other communities

**Roll Call Vote:** Yes – Trustee Eyster, Supervisor Bloomquist, Clerk Mitchell, Trustee Hayes, Treasurer Fielek

No – Trustee Imhoff

Absent: Trustee Williams

**Motion approved**

### **Public Comment:**

None.

Closed at 8:35

### **Reports**

Trustee Hayes: NEISA has a new interim director; next meeting is April 14.

Supervisor Bloomquist: the Art Tour is May 7 and 8. Volunteers are needed.

Supervisor Bloomquist: Attended the Michigan Township Association's Capitol Conference in Lansing on April 12. Informative workshops on grant writing, medical marijuana, and dark stores (equitable taxation).

It was noted that disposition of the Township's used tractor will be on Craig's List, and failing that perhaps at auction.

**Closed Session**

**Trustee Imhoff moved the Board go into closed session to discuss a real estate purchase.**

**Seconded by Trustee Hayes**

**Roll Call Vote:** Yes – Supervisor Bloomquist, Trustee Eyster, Clerk Mitchell, Treasurer Fielek, Trustee Imhoff, Trustee Hayes

Absent – Trustee Williams

**Motion approved**

The Board went into closed session at 8:45pm.

**Coming out of closed session**

**Trustee Hayes moved to come out of closed session.**

**Seconded by Treasurer Fielek.**

**Discussion: None**

**Approved.**

**Closed session ended at 9:07pm.**

**Adjournment**

**Treasurer Fielek moved the regular meeting be adjourned.**

**Seconded by Trustee Hayes.**

**Approved.**

**Supervisor Bloomquist adjourned the meeting at 9:10pm.**

**Minutes approved:**

_____	_____
<b>Shirley Mitchell, Township Clerk</b>	<b>Date</b>
_____	_____
<b>Wanda Bloomquist, Township Supervisor</b>	<b>Date</b>