

Williamstown Township Board of Trustees Meeting Minutes March 9, 2016

Call to Order

The Williamstown Township Board of Trustees convened at 6:05 p.m. at the Williamstown Township Hall located at 4990 Zimmer Rd., Williamston, Michigan. Supervisor Bloomquist called the meeting to order and reviewed the Agenda. Supervisor Bloomquist led the Pledge of Allegiance.

Roll Call

Present: Trustee Williams, Trustee Eyster, Supervisor Bloomquist, Trustee Hayes, Clerk Mitchell, Trustee Imhoff

Also present: Gerre Lou Imhoff, 1210 Gulick Rd.; Howard Dahlstrom, 4075 Vanneter Rd.; Kevin Duffy, 2273 Rowley Rd., Franciscus Wilbrink, 4701 Zimmer Rd.

Absent: Treasurer Fielek

Public Hearing for 2016-17 Budget and Police Assessment Roll

Supervisor Bloomquist opened the public hearing at 6:08PM.

Franciscus Wilbrink, 4701 Zimmer Rd., regarding the budget balance, the Township park pavilion, past approval of raises for Township officers, and the Police Assessment Roll.

No further remarks.

Trustee Hayes moved to close the Public Hearing.

Seconded by Trustee Williams.

Motion approved.

Public Hearing closed at 6:18 p.m.

Public Comment

Gerre Lou Imhoff, 1210 Gulick Rd., regarding raises for Township officers recommended by the Compensation Committee in 2015.

Franciscus Wilbrink, 4701 Zimmer Rd., regarding past approval of raises for Township officers, start time for Board meetings, and importance of attendance at Board meetings by Board members.

Closed at 6:24PM.

Consent Agenda

Trustee Hayes moved the consent agenda consisting of:

General Fund Accounts Payable paid, checks 21399 through 21412 for a total of \$4,709.25
Payroll Checks paid 43469 through 43501 and EFT 355 through EFT 358 for a total of \$26547.90
General Fund Account Payable checks to approve 21413 through 21430 for a total of \$11,853.42
Revenue and expenditure report 02/29/16
Treasurer's Report, March 2016
Building Inspector's Report
Pending Litigation
Police Report
Police Annual Report

Seconded by Trustee Williams.

Discussion:

- Clarification of checks to Mannick & Smith and DEQ.
- Pulled the minutes of the 02-10-16 Township board meeting to allow time for review. Will add to April's consent agenda.

Motion approved.

2016-17 Meeting Dates

Trustee Hayes moved the Williamstown Township Board approve the scheduled meeting dates as presented, for fiscal year 2016-17, and that the meetings' start time be changed to 7:00PM.

Seconded by Trustee Imhoff.

Discussion: Changing the start time to 7:00 will permit Township officers to be available to the public for the full complement of posted Wednesday office hours (10:00AM-7:00PM).

Motion approved.

Abraham & Gaffney

Trustee Williams moved the Township Board accept the Engagement Letter from Abraham & Gaffney for pre-audit services regarding the 2015-16 fiscal year.

Seconded by Clerk Mitchell.

Discussion: None.

Motion approved.

Budget 2016-17

Trustee Eyster moved the Williamstown Township Board Approve the 2016-17 Township Budget as presented in the Public Hearing on March 9, 2016 with a beginning Township Total Fund Equity of \$2,000,864.00 with the addition of expenditures to GL number 101-751-883 of \$276.00 for a total of \$1276.00 and \$3000.00 to 101-751-884.001 for a total of \$7209.00, with an increase of funds of \$300.00 to 101-411-702.000 and a decrease in funds of \$300.00 to 0101-411-702.000. The following provisions to apply:

- 1. No money may be spent from infrastructure 101-101-982.000 or roads 101-441-814-000 without Board approval, per Board policy.**
- 2. Contributions over \$1000.00 shall be approved by the Board before accepting.**
- 3. There shall be no salary expenditure per general ledger number greater than the amount budgeted unless the budget is amended with Board approval, per Board policy.**
- 4. Amends Senior Center budget by an increase of \$1,276.00.**
- 5. Adds Prime Housing Group donation of \$3,000.00.**

Seconded by Trustee Hayes.

Discussion:

- Raises approved by Board in March 2015.
- Clarification of process used by Board for wage approval.
- Zoning Administrator change to salary.
- Renaming of plot purchase where appropriate.
- Assessing duties presented at December meeting.

Roll Call Vote: Yes – Trustee Hayes, Trustee Eyster, Clerk Mitchell, Supervisor Williams, Supervisor Bloomquist

No – Trustee Imhoff

Absent – Trustee Fielek

Police Assessment Roll

Trustee Hayes moved the Williamstown Township Board approve Resolution 2016-98, confirming the 2016 Special Assessment Roll for Police Protection within the Township with the Special Assessment Roll total of \$229,220.

Seconded by Trustee Williams.

Discussion: The following issues were discussed:

- Appropriate to reduce Special Assessment due to balance.
- Need to cover contracted amounts.

- Currently collecting less than budgeted for.
- Would need to raise amount collected in near future.
- Preference for leaving as is.

Roll Call Vote: Yes – Trustee Hayes, Clerk Mitchell, Trustee Eyster, Supervisor Bloomquist, Trustee Williams.

No – Trustee Imhoff.

Absent: Treasurer Fielek

Prime Housing Group Donation

Trustee Williams moved the Township accept the donated funds in the amount of \$3000. To be placed in 101-751-884.001 Art tour playground restricted funds.

Seconded by Trustee Eyster

Discussion: Maintaining impartiality of decision-making.

Roll Call Vote: Yes – Clerk Mitchell, Trustee Williams, Supervisor Bloomquist, Trustee Eyster, Trustee Hayes

No – Trustee Imhoff

Absent – Treasurer Fielek

Reports

Board of Review meets March 14-15

Art Tour May 7-8

Annual Spring Clean-Up May 14

NIESA meets on March 10.

Public Comment

Opened 8:32PM.

Franciscus Wilbrink thanked the Board for changing the starting time of Board meetings, and recommended that the Budget as amended be presented to the public.

Closed 8:36PM.

Review

Supervisor Bloomquist will send a letter of thanks to Smith Gravel.

Supervisor Bloomquist will send a letter of thanks to Prime Housing Group regarding support for the Art Tour.

Clerk Mitchell will see to the publication of resolutions and meeting dates and times.

Adjournment

Trustee Hayes moved to adjourn.

Supervisor Bloomquist adjourned the meeting at 8:37PM.

Clerk Shirley Mitchell

Date

Supervisor Wanda Bloomquist

Date