

**WILLIAMSTOWN TOWNSHIP
PLANNING COMMISSION MEETING
November 18, 2015
Minutes**

CALL TO ORDER

The Williamstown Township Planning Commission convened at 7:30 pm at the Williamstown Township Hall located at 4990 Zimmer Road, Williamston, Michigan. Chair Eidt called the meeting to order and reviewed the agenda.

PRESENT: Chair Eidt, Vice Chair LaMore, Commissioners Giese, Weston, Davis, and Trustee Eyster.

NOTED EXCUSED ABSENCE FOR: Secretary Brown-Timm, Commissioners DeShon and Korson.

ALSO PRESENT: Planning Consultant Chris Doozan of McKenna Associates and Amber M. Watros Bell-Recording Secretary.

MINUTES APPROVAL

**Trustee Eyster moved to approve the minutes of October 21, 2015
Seconded by Commissioner Davis.**

Motion Unanimously Approved

PUBLIC COMMENT

No Comments
Closed at 7:35 pm

OLD BUSINESS

**Deliberation of Application for SUP/Site Plan 7-12 bed adult foster care facility
Applicant: Nancy Harns 3800 Vanneter:**

Trustee Eyster moved to recommend approval of the Williamston Compassionate Care special land use application, calling for expansion to accommodate up to 12 residents, based on the following findings:

Seconded by Commissioner Giese

1. By virtue of having obtained lot coverage and setback variances, the building is in compliance with zoning ordinance requirements.
2. Measures have been implemented by the applicants to address neighbors' concerns and achieve compatibility with adjacent uses.
3. A need for a facility of this nature exists in the area.
4. The facility will have no greater impact on public services and traffic and roads than a typical single family home.

This recommendation of approval is subject to the following conditions:

1. An affidavit, in a form suitable to the Township, shall be recorded by the applicant confirming that the basement shall not be used as living quarters.

2. An additional two parking spaces shall be constructed by April 1, 2016, as proposed on the site plan.
3. A copy of the adult foster care license from the State of Michigan shall be submitted to the Township.

Chair Eidt opened the floor for discussion

Discussion:

Verification that affidavit submitted by applicant was received confirming that the basement shall not be used as living quarters.

Verified that Fire Marshall inspection is part of the State application/permit.

Verified that reason for deliberation at this meeting is to make a recommendation to the Township Board. The Board makes the final determination.

Roll Call Vote:

Yes-Chair Eidt, Vice Chair, Commisioners Giese, Weston, and Davis.

No-None

Motion Unanimously Approved

Trustee Eyster moved to recommend approval of the Site Plan for Williamston Compassionate Care.

Seconded by Commissioner LaMore

Discussion: None

Roll Call Vote:

Yes-Chair Eidt, Vice Chair, Commisioners Giese, Weston, and Davis.

No-None

Motion Unanimously approved

Subdivision Ordinance

Vice Chair LaMore moved to recommend the Township Board have the Planning Commission review and update the Subdivision Ordinance.

Seconded by Commissioner Weston

Motion Unanimously Approved

Brookstone Estates:

Commissioner Davis moved to table Brookstone Estates Preliminary Plat Approval until January 16, 2016 Planning Commission Meeting.

Seconded by Commissioner Giese

Motion Unanimously Approved

Election of Officers:

Commissioner Giese moved to recommend that Chair Eidt, Vice Chair LaMore and Secretary Brown-Timm remain in their positions for the 2015/2016 Planning Commission.

Seconded by Commissioner Davis

Motion Unanimously Approved

Citizen Comment:

1. Tim Green 2275 Sunrise Dr: In opposition of the SUP/Site Plan 7-12 bed adult foster care facility-opposes due to the lack of parking, increase in traffic, and no monitoring of whether the lower level of facility is being used as living quarters.
2. Denise Bell 2275 Sunrise Dr: : In opposition of the SUP/Site Plan 7-12 bed adult foster care facility-opposes due to the lack of parking, increase in traffic, and no monitoring of whether the lower level of facility is being used as living quarters.
3. Dorothy Pollock Fox Run Ct(City of Williamston Resident): In opposition of the SUP/Site Plan 7-12 bed adult foster care facility-opposes due to the lack of parking, increase in traffic, and no monitoring of whether the lower level of facility is being used as living quarters.

Review:

1. **Deliberated on Williamston Compassionate Care proposal and was moved to recommend to the Williamstown Township Board that they approve the Special Land Use permit and the Site Plan submitted by the applicants.**
2. **Brookstone Estates tabled to the 1/16/2016 Planning Commission Meeting.**
3. **Planning Commissioners moved to recommend to the Williamston Township Board that the Subdivision Control Ordinance be updated.**
4. **Approved the same officers from 2015 Planning Commission to the 2016 Planning Commission.**

**Commissioner Davis moved to Adjourn
Seconded by Commissioner Weston
Meeting adjourned at 8:10 pm.**

**Amber M. Watros Bell,
Recording Secretary**

Secretary Joscelyn Brown-Timm