

**WILLIAMSTOWN TOWNSHIP
PLANNING COMMISSION MEETING
April 23, 2013
Minutes**

CALL TO ORDER

The Williamstown Township Planning Commission convened at 7:30 pm at the Williamstown Township Hall located at 4990 Zimmer Road, Williamston, Michigan. Chair LaMore called the meeting to order and reviewed the agenda.

PRESENT: Chair LaMore, Vice Chair Dali Giese, Secretary Eidt, Commissioners Annette Davis, Joscelyn Brown Timm, and Trustee Williams.

ABSENT: Commissioners Ger Schultink and Rick DeShon.

ALSO PRESENT: Planning Consultant Chris Doozan of McKenna Associates and Planning Assistant Wanda Bloomquist

MINUTES APPROVAL

Commissioner Davis moved to approve the minutes of March 19, 2013

Seconded by Secretary Eidt

Motion Carries

PUBLIC COMMENTS

None

NEW BUSINESS

Board Meeting representation

Chair LaMore expressed the Board's desire to have a representative at the Board Meetings to give a brief summary and answer any questions the Board may have regarding actions and discussions at the PC meetings. Planning Assistant Bloomquist will send out a calendar for signing up to participate on a rotation basis.

UNFINISHED BUSINESS

Master Plan Review

Chris Doozan of McKenna Associates presented the final draft version of the Master Plan to the commissioners and reviewed the process for adoption. The next step is to present the plan to the Board for their review and authorization for distribution.

Vice Chair Giese moved to submit the draft Master Plan to the Board for review, comment and authorization for permission to distribute to required agencies.

Seconded by Commissioner Davis.

Discussion:

This is an extensive and informative plan.

Do not feel the next review should be as extensive.

Updates to Master Plan with new census data would be every 10 years.

After reviewing other community's plans, shows how in depth the commission and the consultant are in preparing the plan.

Motion approved.

Articles 23 through 29 amendments

Call for Public Hearing

Chris Doozan recommended the Planning Commission call for the public hearing on the full ordinance to incorporate reference corrections to Articles 1 through 22.

Secretary Eidt moved that the Planning Commission hold a Public Hearing to consider the adoption of the Zoning Ordinance on May 21, 2013.

Seconded by Commissioner Brown –Timm

Discussion: none

Motion approved.

Annual Report

Vice Chair Giese moved to accept the annual report with spelling corrections.

Seconded by Secretary Eidt.

Motion approved.

Planning and Board Reports and Review

Township Board

Trustee Williams reviewed the minutes of the Board meeting held March

Planning Staff

Planning Assistant Bloomquist presented the draft letter to Woodhull Township based on the review by the subcommittee.

Vice-Chair Giese moved the letter be submitted to Woodhull Township with the correction of the word demonstrate.

Seconded by Brown-Timm

Motion approved.

Calendar Dates:

May1-7 Vision Charrette

May 23- MAP Spring Institute

Prestigious speakers from around the country will be presenting on some of the following topics: Social justice and equity, regional tax base, policy briefing on place making, community and economic development, MSHDA, health, and transportation.

Planning Commission Chair

Vice Chair Giese thanked everyone for their support of her leadership for the past two meetings.

Calendar will go out to commissioners to sign up to represent the PC at the Board Meetings.

Review

Board- Master Plan

Annual report

Public Hearing for zoning ordinance May 21st.

Secretary Eidt moved to Adjourn

Seconded by Commissioner Brown-Timm.

Meeting adjourned at 8:35 pm.

Wanda Bloomquist
Recording Secretary

Secretary Eidt