

**WILLIAMSTOWN TOWNSHIP**  
**BOARD OF TRUSTEES SPECIAL MEETING**  
**May 21, 2020**  
**Synopsis**

The Williamstown Township Board of Trustees held a special meeting on Thursday, May 21, 2020 at 8:00 AM with Supervisor Bloomquist, Treasurer Cutshaw, Clerk Steinberg, and Trustees Kane, Duffy, Williams and Eyster present. The meeting was conducted by electronic remote access (Zoom). The Board approved the following:

- Adopted a COVID-19 Preparedness and Response Plan for the Township office
- Approved a Financial Services Engagement Letter regarding the annual pre-audit

The next regular Board meeting will be at 6:00 PM on June 10, 2020 at the Township Hall. If the meeting will be conducted by electronic remote access, instructions for accessing the meeting will be posted on the Township website. Township website: <http://www.williamstowntownship.com>. Phone 517-655-3193.

Mark Steinberg, Clerk